

Nittany Valley Charter School - Board of Trustees Meeting

5/14/18 Agenda

1. Call to order:

2. Introductions: New School Board Members for the 18-19 Year:

Emily Strausbaugh, Stacy Tibbetts, Aimee Parmelee, and Heather Lee

3. Parent/Community Comments and Concerns:

4. Secretary's Report: April Meeting Minutes

5. CEO Report:

- Thank you from all of the staff for the lovely Teacher Appreciation Luncheon

- We held our lottery for enrollment for the upcoming school year on May 1st.

We have five confirmed acceptance of the seven spots in Kindergarten offered, with 2 on a waitlist.

We have two confirmed acceptance of the three spots in 1st/second grade offered, with 2 on a waitlist.

We have four on a waitlist for the 3rd/4th grade class, with no openings.

No additional applications in any higher grades were received.

I anticipate enrollment for 2018-19 to be at 47 total. (chartered for 48)

- Kids Fun Run and Plant Sale Fundraiser is this Friday. I have yet to receive most students' sponsor sheets so I am uncertain about the effectiveness of this fundraiser.
- We need to determine the executive committee positions for the 2018-19 school year.

6. Committee Report:

Facilities Committee reports that the permit for the roofing bid has been received from C.O.G. at a total cost of \$69,500. Roofing repairs will be scheduled for the week after the school year ends.

Landscaping pavers installation, to complete the walkway in the back yard, is scheduled for May 27th.

7. Adjournment:

~~Walter M. Smith~~
Kristin Hodge

Karl Hart
James Hester

James M. Murr

Ken Mung

At 4:45

D. S. S.

Chris M.

~~John~~
Stacy S.

Nittany Valley Charter School - Board of Trustees Meeting

4/23/18 Agenda

Approved: 5-14-18

1. Call to order: 5:45pm
2. Introductions: Tanya missing
3. Parent/Community Comments and Concerns: None
4. Secretary's Report: March Meeting Minutes, Kristen motions to approve, John seconds.
5. CEO Report:
 - We do not need a permit from the SC Borough because we are not changing the pitch/slope or footprint of our roof. We do need a permit from Code though, and an inspection following completion of the work. According to the Code Dept., the cost of the permit is about \$100 and it should take only a couple of days to issue.

Kish Valley Roofing said that it would be our responsibility to get the permit and arrange for inspection. Bald Knob wants to charge \$1000. For this cost but does say that would include an allowance for code inspection changes. – Kish would cover cost for fixing any changes due to code inspection. Kish is cheaper – Ken motioned to approve Kish, Kristen seconds.
 - NVCS Cares blurb for approval and then I will add it to the student handbook that each family gets at the beginning of the school year.
 - State College Magazine (Robyn Passante writer) has included me in an article about school safety and safety drills. I hope it will be good (free) publicity for

the school. – Discussion about the drills and safety policy that the school has implemented.

- I met with VP's of M&T Bank, where our checking account resides, and they wanted to introduce the idea of Fraud Protection for our account. ACH Monitor (\$35./month) and Reverse Positive Pay (\$40./month) are the two for fee services recommended. A discount of \$10 is offered if we sign up for both).

Additionally, they are offering a CD with an earning rate of 1.75%, but we could not touch the money for a year. – Discussion about what these services are and if they are needed, and if we should “shop” other banks to see if these services are included elsewhere. We all agree that these do not seem necessary especially since treasurer and CEO checks regularly.

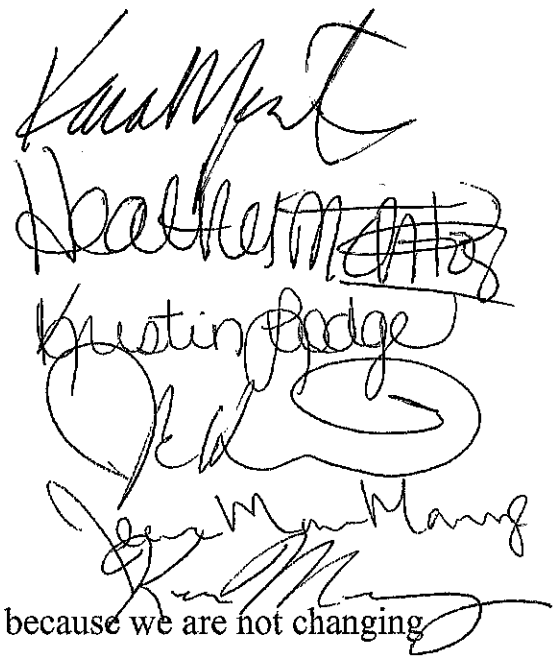
- 2018-19 School Year Budget Proposal, including a 5% pay increase for all employees. – Discussed budget changes from this year to next. Jeanne gave an idea to have each class try to double, or at least increase an amount of money given. John motions to approve, Heather seconds.
- Discussion about class sizes and how many applicants to accept for next year.
- School Board membership for next school year? – Invite possible new board members to next meeting on May 14th

6. Committee Report: no reports

7. Adjournment: Ken motions to adjourn, John seconds at 6:33.

Nittany Valley Charter School - Board of Trustees Meeting

4/23/18 Agenda

Handwritten signatures of board members, including names like Kish Valley, Kish Valley, Kish Valley, Kish Valley, and Kish Valley.

1. Call to order:
2. Introductions:
3. Parent/Community Comments and Concerns:
4. Secretary's Report: March Meeting Minutes
5. CEO Report:

- We do not need a permit from the SC Borough because we are not changing the pitch/slope or footprint of our roof. We do need a permit from Code though, and an inspection following completion of the work. According to the Code Dept., the cost of the permit is about \$100 and it should take only a couple of days to issue.

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- I met with VP's of M&T Bank, where our checking account resides, and they wanted to introduce the idea of Fraud Protection for our account. ACH Monitor (\$35./month) and Reverse Positive Pay (\$40./month) are the two for fee services recommended. A discount of \$10 is offered if we sign up for both)

Additionally, they are offering a CD with an earning rate of 1.75%, but we could not touch the money for a year.

- 2018-19 School Year Budget Proposal, including a 5% pay increase for all employees.
- School Board membership for next school year?

6. Committee Report: no reports

7. Adjournment:

Nittany Valley Charter School - Board of Trustees Meeting

3/26/18 Agenda

Meeting Minutes

Approved: 4/23/18

1. Call to order: 5:37pm
2. Introductions: *Everyone present*
3. Parent/Community Comments and Concerns: *None*
4. Secretary's Report: February Meeting Minutes; *Kristen voted to approve, John seconds.*
5. CEO Report:
 - Annual NVCS Family Survey Results - *22 responses out of 35 families, mostly very positive.*
 - Observations and meetings with the teachers have concluded. I would recommend that all contracts be renewed for the upcoming 2018-19 school year. We have great teachers! I will work on the budget and determine if we can afford to offer raises when I present the proposed budget in April. – *Carolyn and Mary are retiring and Catherine headed to law school. Not filling those positions at these times, numbers look good for student/teacher ratios.*
 - 2018-19 School Calendar Proposal: *Talked about new calendar and number of days planned – 177 days of instruction. Ken motioned to approve, John seconds.*

- May Teacher Appreciation Luncheon will be run by the Cooking Club students. We will ask for additional food donations from families closer to time.
- I have been giving tons of tours of our school in the last month! ☺ I hope to receive more applications for enrollment in the near future, but I believe we are on-track to fill openings for Kindergarten. The middle school will be very small, probably 7 students. May 1st in the lottery for admission. (volunteer) – *Most tours are for students in K-2nd. Tanya volunteers to help with lottery.*
- State College Magazine would like us to advertise in their May, Education Edition Magazine. (No more Family Pages as of April). \$295 per month for four months if we sign up in May can use the other 3 slots later (January, February, March of 2019). *Board decided against advertising in State College Magazine.*
- Disposal of Media Procedures needs to be approved as part of the requirements from the FBI CJIS system audit. – *Kristen approved, Heather seconds.*
- Landscaping/Snow Removal Bids – *currently spending is \$200/mo for mowing. Usually around \$500/mo for snow removal during winter months. \$135 per plow and \$45 for salt. Discussion about bids from Stauffer's Happy Valley Landscaping, and HR Excavating. Talked about using Stauffer's for landscaping and HR for snow removal – but need to talk to them about better price. Ken motions to approve them both and Jeanne seconds.*

- Replacing Old Roofing/ Fixing or Removing the Copula on New Roof Bids. –

Discussion about the need for a permit. We will wait to vote until our next meeting to vote once we find out the need for a permit.

6. Committee Report: *no reports*

7. Adjournment: *Ken motioned to adjourn, Kristen seconds at 6:47*

Nittany Valley Charter School - Board of Trustees Meeting

3/26/18 Agenda

1. Call to order:
2. Introductions:
3. Parent/Community Comments and Concerns:
4. Secretary's Report: February Meeting Minutes
5. CEO Report:

- Annual NVCS Family Survey Results
- Observations and meetings with the teachers have concluded. I would recommend that all contracts be renewed for the upcoming 2018-19 school year. We have great teachers! I will work on the budget and determine if we can afford to offer raises when I present the proposed budget in April.
- May Teacher Appreciation Luncheon will be run by the Cooking Club students. We will ask for additional food donations from families closer to time.
- I have been giving tons of tours of our school in the last month! ☺ I hope to receive more applications for enrollment in the near future, but I believe we are on-track to fill openings for Kindergarten. The middle school will be very small, probably 7 students. May 1st in the lottery for admission. (volunteer)
- State College Magazine would like us to advertise in their May, Education Edition Magazine. (No more Family Pages as of April)
- 2018-19 School Calendar Proposal and Vote

A collection of handwritten signatures and initials in black ink, located in the upper right quadrant of the page. The signatures are overlapping and include names such as 'Kramer', 'Justin Bodge', 'James H. H.', 'Neil S.', 'Jean Marie Mary', and 'Ken Mary'. There are also some initials and scribbles, including one that appears to be 'M. H.'.

- Disposal of Media Procedures needs to be approved as part of the requirements from the FBI CJIS system audit.
- Landscaping/Snow Removal Bids
- Replacing, Old Roofing/ Fixing or Removing the Copula on New Roof Bids

6. Committee Report: no reports

7. Adjournment:

Nittany Valley Charter School - Board of Trustees Meeting

2/12/18 Agenda

Approved 3/26/18

1. Call to order: 5:40pm.
2. Introductions: Everyone present
3. Parent/Community Comments and Concerns: Facebook post with many recommendations for NVCS; Discussion about SCASD trying to get Charter school students into the district; Discussion about free & reduced lunches for students and food backpacks from the Y for weekends for qualifying families. Possibly setting money aside in budget or donations from families for families in times of need. "NVCS" cares program?
4. Secretary's Report: January Meeting Minutes – Tanya motions to approve and Kristen seconds.
5. CEO Report:
 - Annual NVCS Family Survey – thoughts? Few questions changed to a linear scale and worded as statements. After corrections board agreed to send the survey out to parent. John motioned to approve, Kristen seconded.
 - The teachers are in the process of completing self-evaluations based on our school mission statement. Additionally, Verna and I are doing classroom observations. I will report on both next month in preparation for creating the 2018-19 school budget and renewing teacher contracts.
6. Committee Report:

Facility: I did speak to Dylan Wadlington. He is no longer an independent contractor and now works for a firm based in Lancaster. He will, however, try to find the time to do a walk-through of our school so that we can develop an improvement plan. He will also get me a bid for the roof replacement including attic ventilation.

Fundraising: We will hold a Kids Run around the park in the spring paired with a Plant Sale, Friday, May 18th. Help will be appreciated. I will let all families know how they can help closer to time. We had a discussion about growing the plants.

7. Adjournment: Ken motioned, Heather seconded at 6:20pm.

Nittany Valley Charter School - Board of Trustees Meeting

2/12/18 Agenda

1. Call to order:
2. Introductions:
3. Parent/Community Comments and Concerns:
4. Secretary's Report: January Meeting Minutes
5. CEO Report:

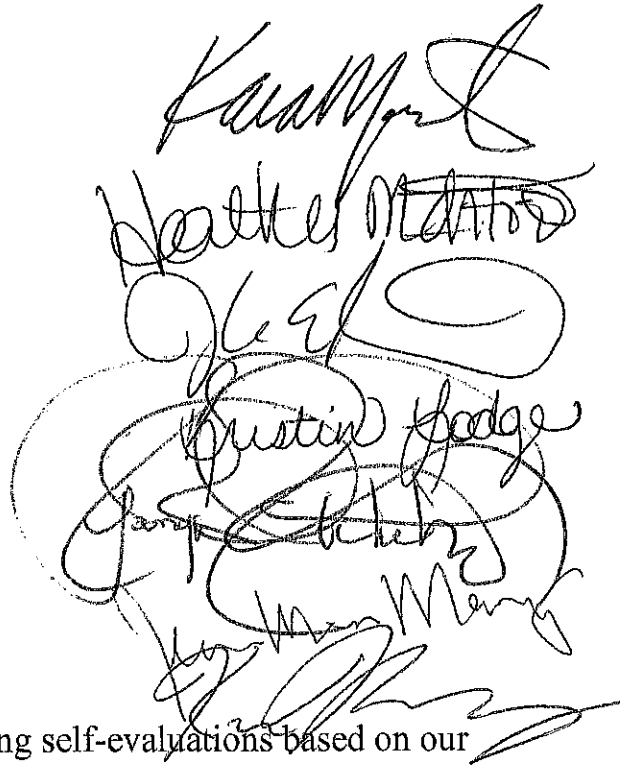
- Annual NVCS Family Survey – thoughts?
- The teachers are in the process of completing self-evaluations based on our school mission statement. Additionally, Verna and I are doing classroom observations. I will report on both next month in preparation for creating the 2018-19 school budget and renewing teacher contracts.

6. Committee Report:

Facility: I did speak to Dylan Wadlington. He is no longer an independent contractor and now works for a firm based in Lancaster. He will, however, try to find the time to do a walk-through of our school so that we can develop an improvement plan. He will also get me a bid for the roof replacement including attic ventilation.

Fundraising: We will hold a Kids Run around the park in the spring paired with a Plant Sale, Friday, May 18th. Help will be appreciated. I will let all families know how they can help closer to time.

7. Adjournment:

A collection of handwritten signatures in black ink, overlapping each other. The signatures are written in a cursive style. Some legible names include "Kurt", "Heather", "Justin", and "Mary".

Nittany Valley Charter School - Board of Trustees Meeting

1/8/18 Meeting Minutes

Approved: 2/12/18

1. Call to order: 5:45
2. Introductions: Everyone is here
3. Parent/Community Comments and Concerns: None
4. Secretary's Report: December Meeting Minutes Kristen motioned to approve, Ken seconded.
5. CEO Report:
 - Thank you notes from staff for nice holiday bonuses that were greatly appreciated!
 - It is time to start to think about our annual family survey which helps us judge our school climate. I have copies of previous year's questions. Please take the time to look the questions over and make any suggestions for changes or to add new survey questions, which can be emailed to me. We will shoot to get the survey out to all families in early February. – Discussion about using survey monkey vs phone vs paper. We get about half of parents responses back. Board is thinking about question wording/new/questions or way to send survey and we will talk about it again next month.
 - FYI: Act 55 school code bill will include new training requirements for all school board members, beginning in the 2018-19 school year.
6. Committee Report: Nothing to report

7. Adjournment: Ken motions and John seconds at 6:03

Nittany Valley Charter School - Board of Trustees Meeting

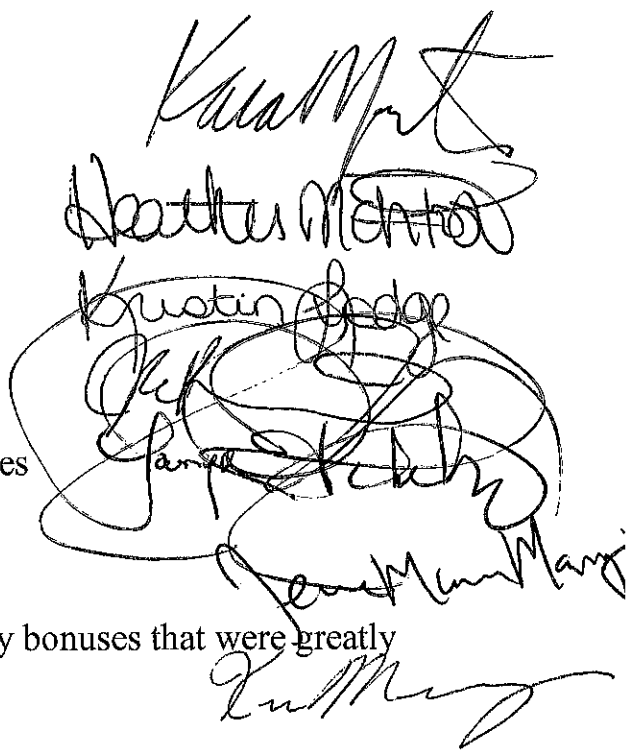
1/8/17 Agenda

1. Call to order:
2. Introductions:
3. Parent/Community Comments and Concerns:
4. Secretary's Report: December Meeting Minutes
5. CEO Report:

- Thank you notes from staff for nice holiday bonuses that were greatly appreciated!
- It is time to start to think about our annual family survey which helps us judge our school climate. I have copies of previous year's questions. Please take the time to look the questions over and make any suggestions for changes or to add new survey questions, which can be emailed to me. We will shoot to get the survey out to all families in early February.
- FYI: Act 55 school code bill will include new training requirements for all school board members, beginning in the 2018-19 school year.

6. Committee Report: Nothing to report

7. Adjournment:



Handwritten signatures of board members, including names like Kara M... Heather M... Kristin A... Jeff... James... and several others.

Nittany Valley Charter School - Board of Trustees Meeting Minutes

Approved: 1-8-18

1. Call to order 4:07pm
2. Introductions *Absent, Heather McIntosh and Kristin Lodge*
3. Parent/Community Comments and Concerns *none*
 - Secretary's Report: No meeting minutes to approve because the Nov. meeting was cancelled.
4. CEO Report:
 - Changes in enrollment – Devon Rhodes has left to attend CLC Charter leaving us at 47, but financially okay.
 - New Hand Blowers were installed upstairs and all went well, so I have ordered them for the downstairs bathrooms as well. We are really cutting back on paper towel usage and eventually, cost. *Agreed*
 - GoodCo has fixed the heating/cooling system in Verna and Shannon's classroom with the installation of the new control board, just in time for the cold weather!
 - Attendance webinar and new information from PDE confirms the need to follow the District's Attendance Policy because they do indeed oversee any truancy issues that we may have.
 - The cost of our health insurance benefit will have a rate increase of about 13% or \$566.09/month and \$6793.08/year, which I vote to approve since we just had to obtain our own insurance last year. The other benefits cost will not increase.

Motion to approve by Ken, John seconded –vote unanimous

- We have included in the budget \$3000. for staff Christmas Bonuses. Do you vote to give cash again this year? *Motion to approve by Jeanne, John seconded –vote unanimous*
- I wish to request the replacement of Verna’s laptop. It is very, very slow. We can get her a refurbished Dell Latitude with Windows 10 and a solid state drive for \$400. This would put us over our Technology Equipment Budget though. (We have other budget items that we are under-budget on that we could cover the cost with, like furniture.) *Motion to approve by Tanya, John seconded –vote unanimous*

5. Committee Report:

- Fundraising: I am requesting that we do not do the Tree Hugger Trot this year. I feel, and the teachers agreed, that we have exhausted all of our resources in searching for sponsors with little help from our families. What about an easier to plan Kid Run, around the loop at the park, where the students ask friends and families to sponsor their efforts. (by distance? time?) Also, a T-shirt sale in the spring? *A discussion ensued, decided to make the Trot a possible b-annual event and we re-visited the idea of a “No Bake” fundraiser this year we ask parents to not buy anything, bake anything, or sell anything; just donate what they can afford.*

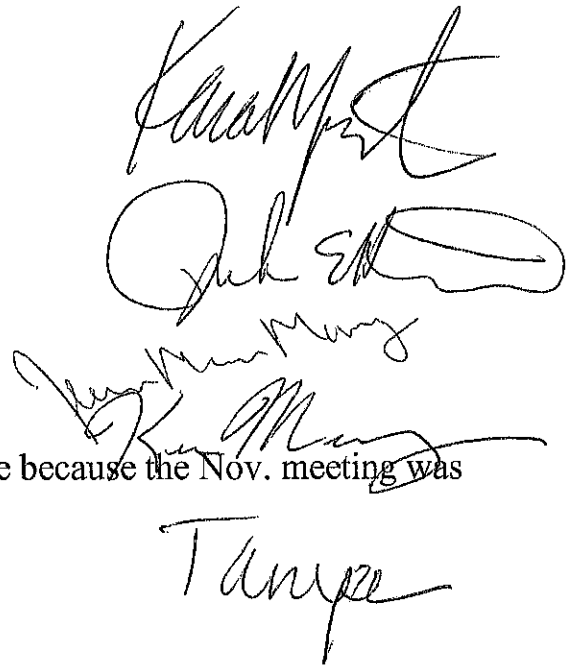
5. Adjournment 4:30pm

Nittany Valley Charter School - Board of Trustees Meeting

12/7/17 Agenda

1. Call to order
2. Introductions
3. Parent/Community Comments and Concerns

- Secretary's Report: No meeting minutes to approve because the Nov. meeting was cancelled.
- 4. CEO Report:
 - Changes in enrollment – Devon Rhodes has left to attend CLC Charter leaving us at 47, but financially okay.
 - New Hand Blowers were installed upstairs and all went well, so I have ordered them for the downstairs bathrooms as well. We are really cutting back on paper towel usage and eventually, cost.
 - GoodCo has fixed the heating/cooling system in Verna and Shannon's classroom with the installation of the new control board, just in time for the cold weather!
 - Attendance webinar and new information from PDE confirms the need to follow the District's Attendance Policy because they do indeed oversee any truancy issues that we may have.
 - The cost of our health insurance benefit will have a rate increase of about 13% or \$566.09/month and \$6793.08/year, which I vote to approve since we just had to obtain our own insurance last year. The other benefits cost will not increase.



Handwritten signatures of board members, including names like K. M. P., J. S., and T. M., along with the name 'Tampa' written at the bottom.

- We have included in the budget \$3000. for staff Christmas Bonuses. Do you vote to give cash again this year?
- I wish to request the replacement of Verna's laptop. It is very, very slow. We can get her a refurbished Dell Latitude with Windows 10 and a solid state drive for \$400. This would put us over our Technology Equipment Budget though. (We have other budget items that we are under-budget on that we could cover the cost with, like furniture.)

5. Committee Report:

- Fundraising: I am requesting that we do not do the Tree Hugger Trot this year. I feel, and the teachers agreed, that we have exhausted all of our resources in searching for sponsors with little help from our families. What about an easier to plan Kid Run, around the loop at the park, where the students ask friends and families to sponsor their efforts. (by distance? time?) Also, a T-shirt sale in the spring?

5. Adjournment

Nittany Valley Charter School - Board of Trustees Meeting

11/13/17 Agenda

No meeting -
sent via email

1. Call to order
2. Introductions
3. Parent/Community Comments and Concerns
4. Secretary's Report:
 - October Meeting Minutes Vote
5. CEO Report:
 - Changes in enrollment – Added a new student in grade five, Kei'won, so we are full again at 48 students.
 - New Hand Blowers will be installed in upstairs bathrooms to cut back on paper towel usage and cost. If we like them, I may order two more for the downstairs bathrooms. (The center-pull paper towels are expensive, hard to load, and we have been going through a ton even with reminding students. "one per customer".) the cost for two hand blowers was: \$199.99)
 - The Holiday Sale, where kids get to shop for their families, will be scheduled on Friday, December 15th. I will be requesting volunteers to help set-up, during sale, and tear down.
7. Committee Report:

- Facilities Committee: GoodCo has cleaned our heat-pump units and should be completing their repairs on the compressor for Verna/Shannon's rooms this afternoon.

6. Adjournment

Nittany Valley Charter School - Board of Trustees Meeting

10/9/2017 Agenda Meeting Minutes

Approved 11/13/17

1. Call to order : 5:42
2. Introductions: Tanya missing
3. Parent/Community Comments and Concerns: none
4. Secretary's Report:
 - September Meeting Minutes *Vote – Kristin motions, John seconds*
5. CEO Report:
 - Changes in enrollment – *2 students moved, another student moved to another charter, enrollment is at 47, one below full enrollment. Still OK financially.*
 - Ken and Alex came in moved around access points on our mesh system to locate the best place to mount them. I need to still install surge protectors. We also increased the bandwidth capacity for the student access at Ken's suggestion. – *Bandwidth was upgraded for the student account. System seems to be working well, definitely better.*
 - The Washington DC trip went off without a flaw. The kids learned so much and seeing the sights in person has really helped to make the learning more meaningful. The teachers wanted me to thank you all for approving the budget to allow this trip to be possible. We also had an article appear in the October Family Pages that talked about these kinds of hands on learning opportunities that happen at NVCS. ☺
 - Keystone Alliance membership? – *lowered cost to \$800, board votes against joining.*

- The annual school financial audit was complete. We have received no citations. Baker Tilly has provided some hard copies for you to take and look at closer, if you would like to do so. *Treasurer, John Katunich has taken a copy to look over.*
 - I propose changes to the Attendance Policy and the Enrollment Policy. Vote needed. *Discussion followed about the implications of the new attendance policy. Ken, John, Kristin and Heather voted to approve, Jean remained impartial until more information is given about the interpretation of the law.*
 - *Discussion about amended enrollment policy. Vote- Unanimous vote to implement.*
 - *Discussion on proposed changes to SCASD students and how it affects NVCS.*
6. Quarterly Treasurer's Report: *John reviewed the quarterly budget and said that overall it looks good. A few things were on their due to late billing from previous years budget. Will move cost of vans from DC trip to be covered under travel expense rather than field trip expense.*

7. Committee Report:

- Facilities Committee: Still no word back from Dylan Wadlington about helping us go through the school and complete a five year plan for repairs needs. Andre Mieckowski, Eva's Dad, has been helping me around the school for years. He has now agreed to be our official handyman, and he will invoice me for the cost of supplies and labor. He seems to have a lot of knowledge about general contracting and also works hard to learn about what he is not an expert in, like the HVAC stuff we have been dealing with. I think he will be willing to volunteer his time to be part of our committee. Thoughts about how to proceed? – *Looking for professional bids*

to look at roof, and a walk through is needed to find any other potential things that might need fixed. Andre has been taking care of any problems or issues that may have come up. Hoping that we can fix HVAC system rather than buy new.

- *Talked briefly about 5K planning for spring.*
- *Talked about Harvest Festival vs Halloween.*

7. Adjournment: 7:13

Nittany Valley Charter School - Board of Trustees Meeting

10/9/2017 Agenda

1. Call to order : 5:42
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 - *Discussion about amended enrollment policy. Vote- Unanimous vote to implement.*
 - *Discussion on proposed changes to SCASD students and how it affects NVCS.*
6. Quarterly Treasurer's Report: *John reviewed the quarterly budget and said that overall it looks good. A few things were on their due to late billing from previous years budget. Will move cost of vans from DC trip to be covered under travel expense rather than field trip expense.*

7. Committee Report:

- Facilities Committee: Still no word back from Dylan Wadlington about helping us go through the school and complete a five year plan for repairs needs. Andre Mieczkowski, Eva's Dad, has been helping me around the school for years. He has now agreed to be our official handyman, and he will invoice me for the cost of supplies and labor. He seems to have a lot of knowledge about general contracting and also works hard to learn about what he is not an expert in, like the HVAC stuff we have been dealing with. I think he will be willing to volunteer his time to be part of our committee. Thoughts about how to proceed? – *Looking for professional bids*

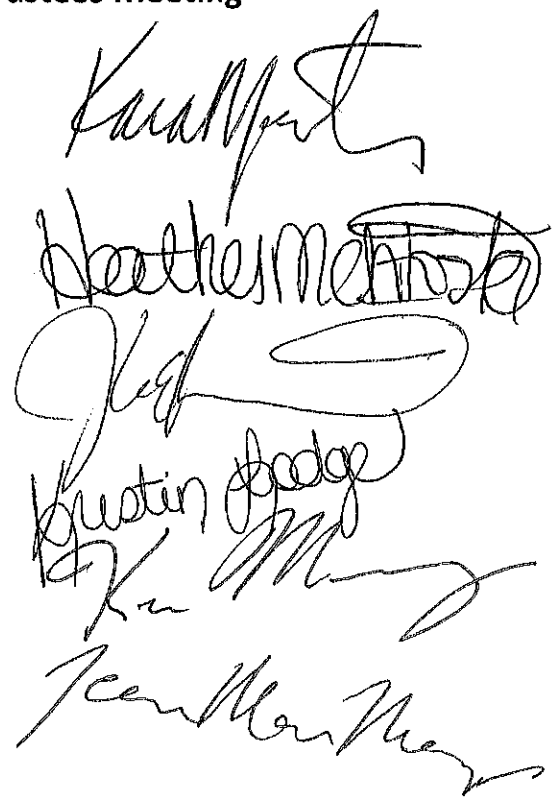
to look at roof, and a walk through is needed to find any other potential things that might need fixed. Andre has been taking care of any problems or issues that may have come up. Hoping that we can fix HVAC system rather than buy new.

- *Talked briefly about 5K planning for spring.*
- *Talked about Harvest Festival vs Halloween.*

7. Adjournment: 7:13

Nittany Valley Charter School - Board of Trustees Meeting

10/9/2017 Agenda



Handwritten signatures of board members, including names like K. M. P., Heather Mentzer, Jeff, Kristin Dodge, Ken, and Jeanne M. M.

1. Call to order
2. Introductions
3. Parent/Community Comments and Concerns
4. Secretary's Report:
 - September Meeting Minutes Vote
5. CEO Report:
 - Changes in enrollment
 - Ken and Alex came in moved around access points on our mesh system to locate the best place to mount them. I need to still install surge protectors. We also increased the bandwidth capacity for the student access at Ken's suggestion.
 - The Washington DC trip went off without a flaw. The kids learned so much and seeing the sights in person has really helped to make the learning more meaningful. The teachers wanted me to thank you all for approving the budget to allow to make this trip possible. We also had an article appear in the October Family Pages that talked about these kinds of hands on learning opportunities that happen at NVCS. ☺
 - Keystone Alliance membership?
 - The annual school financial audit was complete. We have received no citations. Baker Tilly has provided some hard copies for you to take and look at closer, if you would like to do so.
 - I propose changes to the Attendance Policy and the Enrollment Policy. Vote needed.

Nittany Valley Charter School

Board of Trustees Meeting

9/11/2017 Agenda

Approved 10-9-17

1. Call to order:
 - a. 5:45
2. Introductions:
 - a. Absent members: Kristen
3. Parent/Community Comments and Concerns:
 - a. Facebook message about a person moving into the area and asking if we need an OT.
 - b. Ken asked about someone trying to move routers around to see if there is better internet coverage, and faster speed. Testing has been done, but should try alternative ways to see if it can be better.
4. Secretary's Report:
 - a. Kara fixed a few typos found in minutes. (Shannon's name in wrong and a few wordings were off, meaning was same but it didn't make sense)
 - b. Reviewed meeting notes – Verna's daughter hired as Shannon's para
 - c. Constanza – parent of Ignacio, from Argentina, teaching Spanish to Shannon's, Verna's, and Brandy's class once a week. If older students wanted to continue Spanish we could find them an online program. No students have been interested so far. Katy is no longer able to teach Spanish class, only Art.

- May Meeting Minutes Vote:

- Ken motioned, John seconded

5. CEO Report:

- Changes in enrollment
 - Day before school started Chris Bahnsen left school to be homeschooled, was going into 6th grade.
 - A Kindergartener who was supposed to start did not come; he stayed an extra year in Pre-K.
 - Ayla and Willow's father got a job in San Diego. They will be here until they buy a new house and sell old house.
 - Changes in staffing mentioned above.
- Best first two weeks of school I can recall and teachers agree. 😊
 - Great students and no concerns as of now.
- The new Wireless Mesh System has been installed and coverage seems to be better throughout the school. That, along with purchasing five more Chromebooks have used up most of our technology equipment budget for the school year. FYI
- PSSA Results were as expected, for the most part. Our school average was 2.6 out of 4.0. Individual results will be mailed home later this month or next.
 - 3.0 or higher means everyone was proficient.
 - A little higher than it has been in the past.
 - Has not been made public yet. Last year SPP score was just over 71. Kara feels it will be just a touch higher this time.
- The older kids are off to Washington DC tomorrow and they are super excited.
 - Packing list was shared online

- They go to the White House on Wednesday at 9am. It is very restrictive in what the students are able to bring in.
- Any questions can call Matt; he is very quick to answer.
- Next week, we are all participating in a Geology Program called “Rock Detectives”. It is going to be a great way to kick off our Earth Science Focus this year. Parents are welcome to come and help out or just check out the presentation.

Schedule: K/1 9/18 AM, 2/3 9/18 PM, 5-8 9/19 AM

- Family of students running this and current head of geology department at Penn State has been invited to join.
- Parent’s welcome to join
- Welcome to come in and help out with any age grouping. Extra hands on deck.
- Rocks are a very exciting thing right now, especially because of Happy Valley Rocks. Students enjoying finding “rock samples.”

6. Committee Report:

- Facilities Committee is forming, with Ken Maney as the Chair. I have contacted a parent, Dylan Wadlington (Riley’s father), who is a contractor to see if he will be willing to join or at least willing to help us build a five year plan. Let me know if you are interesting in joining as well.
 - Eva’s dad, Andre, comes to help fix things around the school often. Kara offered him to be the school handyman for pay. He has not responded with a quote of what his price would be if he were to accept.

- Unrelated – John asked if there has been anything that people have been willing to do volunteer work for hours. Many parents wanted to do portfolios at home, a parent did eventually volunteer to come in and file for Kara. Tanya asked if teachers have anything that parents can help with. Teachers often have “their people” to help.
- John asked if there are any student teachers this year. There is none currently, have had no contact from the schools yet. That doesn’t always happen right away. Have had very happy student teacher’s in the past, it is something Kara welcomes.

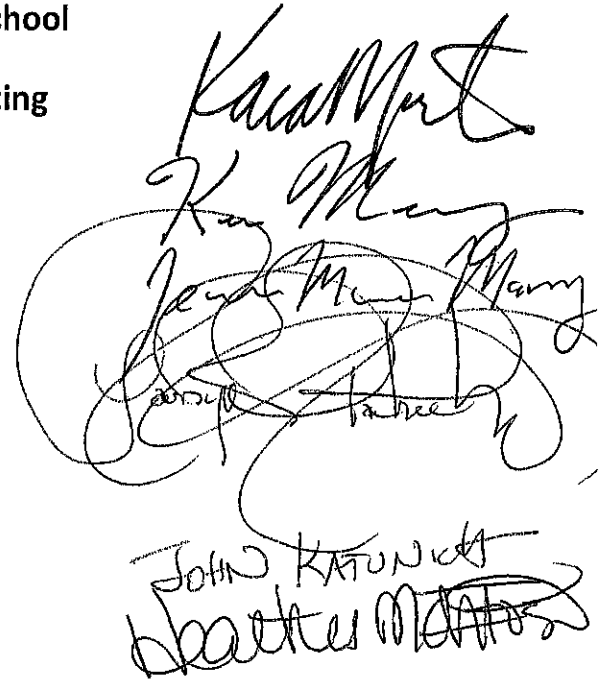
7. Adjournment:

- a. 6:17 – Ken motioned and John seconded it

Nittany Valley Charter School

Board of Trustees Meeting

9/11/2017 Agenda



Handwritten signatures of board members, including names like Kacal Mart, Kim Mary, and John KATONICK.

1. Call to order
2. Introductions
3. Parent/Community Comments and Concerns
4. Secretary's Report:

- May Meeting Minutes Vote

5. CEO Report:

- Changes in enrollment
- Best first two weeks of school I can recall and teachers agree. 😊
- The new Wireless Mesh System has been installed and coverage seems to be better throughout the school. That, along with purchasing five more Chromebooks, have used up most of our technology equipment budget for the school year. FYI
- PSSA Results were as expected, for the most part. Our school average was 2.6 out of 4.0. Individual results will be mailed home later this month or next.
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6. Committee Report:

- Facilities Committee is forming, with Ken Maney as the Chair. I have contacted a parent, Dylan Wadlington, who is a contractor to see if he will be willing to join or at least willing to help us build a five year plan. Let me know if you are interesting in joining as well.

7. Adjournment

Nittany Valley Charter School

Board of Trustees Meeting Agenda for 5/15/2017

Approved 9/11/17

1. **Call to order** – 5:45pm Tricia called to order, John seconded

Attendees: Kara, Heather, Tricia, John, Jeanne, Ken, Tanya, Gretta

2. **Introductions**

3. **Parent/Community Comments and Concerns**

- a. Interview for the para position happening tomorrow and a working interview may be scheduled allowing them to visit with Shannon, giving her the final say.
- b. Will the parents who had children who may stay through 8th grade get some notification that this is now an option again for them? Yes they had and a number of parents have gotten back to us and many will at least stay for another year or so.
- c. Another topic that was raised during budget discussion, try to encourage the teachers to not always feel as though costs must come out of their own pockets. Several motions from this evening's meeting were meant to address this for our teachers.
- d. On the school field trip forms, let's add two checkboxes, one to find out if there are families that need some help covering the cost of field trips and then another to find out if there are families who would be willing to chip in to help cover the cost of families that might be in need. So maybe give an extra \$5 or \$10 if they wanted towards a pool for field trips costs for families in need?

4. **Secretary's Report** – *April Meeting Minutes*

- a. Ken motioned to approve the minutes, John seconded them.

5. **CEO Report**

a. *17-18 Budget Proposal-*

i. Motion to approve setting up individual teacher supply known funds each year for reimbursement of teaching materials purchased. It can be pooled together with other teachers, but will be capped. Heather motioned to approve, Jean and Tricia seconded. None opposed.

ii. The school needs a facility committee to establish and prioritize a five year maintenance schedule. For example, there needs to be air ventilation under the roof to keep it from over-heating (evidenced in the past by nails popping out).

iii. Discussed including a small fund, about \$500 at the start with carry over funds from this year's budget savings from facilities to help with the cost for families in need to cover student field trip fees.

- b. Ken motioned to approve the budget for this year, Tricia seconded. All in favor, no one is opposed.

c. *Washington DC Trip*

If people are traveling, they should have expenses provided for at the current government rate. Or they could rent two vans for 3 days of travel – then there would be less cost for parking at the hotel. Joyce and Carolyn both have experience driving the larger vans.

Gretta motioned that this year's carry-forward for field trips will pay for the next year's DC trip's cost for transportation and teacher's costs. John seconded the motion, all voted in support of the motion.

Board motioned to approve the Washington DC trip with the expectation that the above costs will be covered using this year's carry forward. All voted 'aye', none opposed.

6. Committee Report

Facilities Committee will be forming, with Ken Maney leading, to create a five year plan to prioritize building needs.

7. Adjournment

Motion to Adjourn: John, second, Gretta, 6:30pm